

Job Description	Aboriginal Health Practitioner
Division:	Gascoyne Outreach Service – Primary Health
Reports to:	Clinical Operations Manager
Direct Reports:	1
Award / Agreements	Common Law Contract of Employment NES Fair Work Conditions
Approved by CEO	Endorsed by CEO (Deborah Woods) – 21/07/2021 Endorsed by CEO (Deborah Woods) – 28/09/2022 Endorsed by CEO (Deborah Woods) – 15/07/2024

1. MISSION STATEMENT

GRAMS mission is to provide high quality and progressive health care to Aboriginal people.

2. POSITION PURPOSE

The Aboriginal Health Practitioner (AHP) will provide primary health care services to clients in the Geraldton Regional Aboriginal Medical Service (GRAMS) Gascoyne Outreach Service (GOS) clinic and in the community as required.

The AHP will endeavor to ensure the ongoing provision of the highest standards of care to clients through the provision of clinical services and health education, with the aim of improving health outcomes for Aboriginal people of the area.

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest level of achievement in Equal Employment Opportunity, Work Health & Safety, Code of Conduct, Quality Improvement, Performance Management, Customer Focus and Confidentiality throughout the course of their duties.

3. KEY CUSTOMER AND STAKEHOLDER RELATIONSHIPS

EXTERNAL

- Liaises with a variety of government agencies, stakeholder representative groups and community groups.

INTERNAL

- Maintains close working relationships with other officers and team members of GRAMS.
- Given the range of tasks, this position has contact with most Aboriginal Community members.

4. RESPONSIBILITIES OF THIS POSITION

Key Result Area	Position Responsibilities
CLINIC	<ul style="list-style-type: none"> – Work collaboratively with members of the clinical team to ensure the effective delivery of primary health services to clients. – In collaboration with the multidisciplinary team conduct health

	<p>checks on clients.</p> <ul style="list-style-type: none"> - Work in a way that is appropriate to gender sensitivities operating in the Aboriginal community. - Assist other health staff requiring community, cultural and/or linguistic assistance with clients, except where culturally inappropriate. - Using the 'Therapeutic Guidelines', perform consultations with clinic clients, including listening to their story, providing a basic physical examination and consulting with more experienced clinical staff as necessary, and to advise on the treatment and management of a client's health problems. - Provide education and follow-up and recall to clients. - Participate in case conferencing and coordinate and collaborate with other service providers including the Programs Services Team and external service providers. - Help identify and assist the Clinical Operations Manager and Nurses to address areas for quality improvement in program areas such that client outcomes are consistently improved. - Assist the Clinical Operations Manager and Nurses to identify service providers within the area that can assist the organisation to achieve its outcomes, particularly in the area of referrals to and from the service and access to the service. - Collaborate with GPs and visiting specialists to care for clients. - Promote Medicare billing in the service consistent with laws governing Medicare and in a manner that optimizes Medicare billings arrangements.
<p>EDUCATION & HEALTH PROMOTION</p>	<ul style="list-style-type: none"> - Work in collaboration with other staff at Gascoyne Outreach Service and take a leadership role in implementing education and health promotion for clients and the community. - In collaboration with other staff provide education to clients and families on health care and health promotion.
<p>INFECTION CONTROL</p>	<ul style="list-style-type: none"> - Demonstrate leadership in maintaining infection control principles at all times. - Adhere to all policies and procedures in regards to infection control management.
<p>REPORTING & DATA</p>	<ul style="list-style-type: none"> - Demonstrate a clear understanding of GRAMS GOS reporting

MANAGEMENT	<p>requirements and assist with reporting as relevant to the position.</p> <ul style="list-style-type: none"> – Attend meetings and provide input into the various working groups and program management groups as necessary and under the supervision of the Clinical Operations Manager and Nurses. – Promote cooperative and collaborative working relationships with other health service providers in the area.
PROFESSIONAL DEVELOPMENT	<ul style="list-style-type: none"> – Uses self-assessment and peer review to regularly assess own competence. – Participates in performance management using the GRAMS Performance Appraisal Process. – Maintains skills in CPR and other relevant first aid as required.
OTHER	<ul style="list-style-type: none"> – Perform other duties as required or requested by GRAMS CEO or manager. – Participates in continuous quality improvement activities and applies quality improvement principles to all duties performed. – Attends workshops and training as required. – Attend and participate in Staff Development Days. – Identify and assist to reduce Work Health & Safety hazards and risks. – Follow the reasonable direction of Work Health & Safety representatives. – Contribute to the achievement of the objectives of GRAMS by providing a positive work environment.

5. COMPETENCY PROFILE FOR THIS POSITION

Competencies are the specific knowledge, skills and attributes needed to successfully undertake the role.

JOB SPECIFIC COMPETENCIES

General skills, experience and knowledge

ESSENTIAL:

- Current registration as an Aboriginal Health Practitioner with AHPRA.

- Demonstrated ability to communicate effectively and sensitively with Aboriginal people.
- A demonstrated understanding of the unique issues affecting and impacting upon the health of Aboriginal people.
- Experience, skills and knowledge in multidisciplinary teamwork and conflict management.
- Sound written and oral communication skills.
- Demonstrated organisational and time management skills along with an ability to adapt to changing needs.
- Knowledge and experience in the provision of health promotion programs.
- Community support to undertake this role.
- Preparedness to continue training towards increasing competencies.
- Knowledge of community and local Aboriginal cultural issues.
- Possess a current First Aid Certificate or willingness to obtain.

DESIRABLE

- Experience and interest in Community or Aboriginal health.
- Ability to effectively communicate with the community and health board about community health priorities.
- Knowledge and expertise in the use of Communicare of similar clinical database system.
- Current immunization certificate or willingness to attain.

PRACTICE REQUIREMENTS

- You need to obtain a Police Clearance.
- A current Working with Children Clearance or able to obtain one.
- A current unrestricted vehicle driver's license.
- You can be tested for having used drugs at any time.

I certify that I have read and understood the responsibilities assigned to this position.

Name	
Signature	
Date	

